

## DSA Assessment Team July 9, 2018 Minutes

**Present:** De'Jon Diggs, Kristie Orr, Kerry Pickens, Raye Leigh Stone, Huanshu Yuan, Russell Tipton, Carol Binzer, Jennifer Boyle, Kari Keller Becker, Connie Langellier, Judd Moody, Kelly Cox, Eric Webb, Ligia Perez, Heather Bennett, Mark Haven, Debbi Almond, Stefanie Baker, Byron Schlather, Kelly Eblen (for Jana Corley), and Don Freeman (for Jerry Smith).

**Absent:**

**Guest:** Jim, Steve, and Karen with Veterans Resource and Support Center

### A-Team Reflection

How do you help staff in your department share information for department reports?

- Meetings (1:1 with staff, internal department committees, and staff meetings)
- Qualtrics or some template for gathering information
- Assessment page on department intranet
- Email
- Annual report
- Included with budget review process

### Department Presentations

#### Veterans Resource and Support Center

Jim and Steve presented for VRSC on their Military Admissions Program for Integrative Transition (MAPIT), which works with student vets with the application process through the transition and to the vacation after graduation. The department looks at various existing data points of student vets in the MAPIT program compared to student vets not in MAPIT. Results are shared within the department and with external areas such as colleges, development officers, MarComm, Career Center, and SFAID.

#### Office of the Commandant

Byron presented on the International Excursions. There are three international trips per year and each have about 25-26 cadets as well as a staff member from the Office of the Commandant and a faculty member. The framework used is the DIME-R model (diplomacy, information, military, economy, and religion/culture). One assessment method used is a survey given to all participants focused on if the outcomes were met and the logistics of the trip. Results have indicated that the outcomes are being met through the International Excursions program and that the DIME-R model has been well received. Additionally, cadets can articulate what they learn from this experience when they return. Results are shared with the department, donors, cadets, International Studies, and the Study Abroad Office. The results have been used to develop a packing list for cadets and share more information earlier with cadets at the pre-brief meeting. Results have also been used in planning future trips and making adjustments to the itineraries.

### Discussion

#### University Assessment Plan Reports

- There will be 2 different templates, depending on the purpose of your department.
  - SACSOC Section 7.3 will include: BGCC, DoIT, SLS, UART, and UCEN.
  - SACSOC Section 8.2c will include: DS, MSC, DMS, MUSA, OOTC, ODSL, RECS, DRL, StuAct, SCS, SHS, and VRSC.

- Departments will need to identify at least three outcomes and the measure, target, and finding for that outcome. There should be at least one action plan per assessment plan each year about what the next steps will be based on results. Those under the 8.2 section will also need to complete what was the second analysis questions at the end of the report regarding updates to action plans.
- One new requirement for those 8.2 departments will be identifying how you serve/assess (or justification of why you don't serve) unique populations of additional sites not at College Station locations (e.g., McAllen, Ft. Worth, Engineering Academies, distance students, etc.).
- Final templates will be sent electronically to Assessment Team members, hopefully next week once any edits have been made.

#### Using Qualitative Data Results

We did not have time for this agenda item.

#### **Announcements**

- Department Assessment Planning forms are due to Student Life Studies by August 1, 2018.
- SLS website - new things have been added such as new reports and blogs.
- Question asked about the annual reports – what the template would be and when they are due? We do not know currently, but will try to find this out and will send out what we know next week.

#### **Department Takeaways**

- We have our work cut out for us
- Challenging timing, even more for a few departments working on their CPR

#### **Reminders and Due Dates**

- The August 13 is being cancelled