

## **DSA Assessment Team April 9, 2018 Minutes**

**Present:** Byron Schlather, Kristie Orr, Da'Jon Diggs, Cameron Baker, Raye Leigh Stone, Marisa Suhm, Huanshu Yuan, Russell Tipton, Carol Binzer, Jennifer Boyle, Kari Keller Becker, Judd Moody, Darby Roberts, Kelly Cox, Susan Fox-Forrester, Eric Webb, Ligia Perez, Heather Bennett, Mark Haven, and Jana Corley.

**Absent:** Children's Center, ODSL, and VRSC

### **Welcome Dr. Huanshu Yuan!**

We welcomed Dr. Huanshu Yuan with Multicultural Services. She joined the division three weeks ago and will be joining the Assessment Team. Thank you to Marisa Suhm for serving on this committee.

### **A-Team Reflection**

Tell about an assessment success you or someone in your department has had.

- Exit interviews with diversity certificates - both orally and written. Positive feedback about lives being changed and overall feedback.
- Electronic survey for various programs done in Multicultural Services using Qualtrics. Provides different reporting options for sharing data.
- NACA Next being used in the MSC looking at top skill areas for student leaders. Also includes a reflection part to explain why they rated themselves on the rubric. This is the second year the MSC has been doing this and it has been a positive process. It is time consuming, but valuable.
- Patient satisfaction survey through benchmark process with national organization. Able to look at comparable schools for various topics.

### **Department Presentations**

#### Student Counseling Service

Kari Keller Becker presented for Student Counseling Service on their brief client survey. Brief 6-question survey given to all clients given at check-in - preferred times, influences of SCS on academics and retention, and suggestions. They have excluded first-time clients and clients only take it one. Received 120 responses but they did not track the response rates. Students indicated the day and times they preferred to come in - fairly even in terms of the day of the week, but later hours were more popular. They also looked at no-show rates for appointments. Friday afternoon was a time students wanted appointments and had lower no-show rates. Additionally, just over half reported that SCS services helped improve their academic performance. Results have been shared with SCS staff as well as other campus stakeholders. Information will be coming to their website soon. They have made some changes based on the information. Staff now stay Friday afternoons and have student appointments. Additionally, there are some evening hours (5-7) for lower risk students.

#### Rec Sports

Mark Haven presented for Rec Sports on the needs assessment that was conducted looking at satellite facilities. It was a random sample to 4,000 students in late October. There was a 16% response rate and the respondents closely matched the university demographics. They looked at Rec Center usage - about 20% indicated never. Two reasons given was that the facilities is too crowded and that it was not convenient. If there was a satellite facility, what would students like? Weight room and exercise classes were most common. Almost two-thirds (62%) said they were in favor of a fee increase. Information was shared with staff, OVPSA, and student groups. From that, a campaign was started - Vote Rec #passitforward. This would give more options and facilities that are closer to them. The results of the campaign - 65% voted in favor on a fee increase. The next steps will be getting DSA and university approval, then the Board of Regents approval, and then design and construction. If everything moves forward, students would not pay additional fee until a new facility opens.

## **Discussion**

### DSA Needs Assessment

Kelly shared information about the DSA Needs Assessment, which will be administered with DSA staff this coming summer. The topics currently being included on the survey includes:

- How assessment relates to the work of the division and departments
- How assessment relates to individuals' work
- Assessment methods used and how often work is done with Student Life Studies
- Assessing program or learning outcomes and how
- Sharing assessment results (internally and externally)
- Knowledge and interest in various assessment processes, implementation, and utilization
- Help from Student Life Studies

There was a suggestion about asking staff of awareness of results being used beyond their program/unit area to understand how often that may be occurring and where it is being used. There was also some discussion about who would receive the survey. Not all staff will receive the survey, but mostly staff from departments who it is most applicable. Could utilize Assessment Team members in identifying staff in their department. A question was raised about when the survey would be administered and it seemed that July may be a better option.

### DSA Annual Reports

Darby shared information about a proposal being put together looking at some changes for the annual reports to better streamline information asked for by the departments. We will currently not be submitting information in WEAVEonline. We do still need to show that we are doing assessment and using assessment results, but those do not need to be done in WEAVEonline or similar platform. Our annual reports could be how departments report these information. It would make it an easier process for all departments to include what is meaningful to each departments. Proposed to move it forward a little bit so rather than the end of December possible looking at October. Trying to streamline the full process to have the annual report be used for different areas as well as the annual reports being beneficial for departments to make changes and improvements.

## **Announcements**

- Registration for Assessment Boot Camp: Scaling Up Your Assessment is now open. Please encourage staff from your department to attend. The training will be on Tuesday, May 22 from 1:00 - 5:00 pm. Registration will be capped at 25 people. Staff can register on Student Life Studies website.
- The University of Houston will be hosting their annual Summer Assessment Symposium on Wednesday, June 20.
- Check out recent uploaded reports on the SLS website.

## **Department Takeaways**

- No WEAVEonline and no scorecards (unofficially).
- Annual reports are in flex and still changing.

## **Reminders and Due Dates**

- The next meeting will be May 14
  - The reflection question will be: "What is your favorite assessment tool? Why do you like to use it?"
  - Department presentations from Residence Life, Student Health Services, and University Center and Special Events
- Future committee meetings: May 14, June 11, July 9, and August 13.