

DSA Assessment Team Meeting December 12, 2016

Present – Children’s Center (Debbie Almand), Corps of Cadets (Byron Schlather), DoIT (Kerry Pickens), MSC (Raye Leigh Stone), Music Activities (Russell Tipton), Rec Sports (Mark Haven), Residence Life (Carol Binzer), Student Activities (Jennifer Boyle), Student Counseling (Kari Keller), Student Health (Judd Moody), Student Life Studies (Darby Roberts, Kelly Cox, Susan Fox-Forrester, & Katie Reed), University Art (Amanda Dyer), University Center (Jana Corley), and VRSC (Jerry Smith).

Absent – Disability Services, Multicultural Services, and ODSL.

Guest – Dr. Ann Goodman (Student Activities)

1. Guest Speakers:

- Ann Goodman from Student Activities joined us and talked about MaroonLink and how to use it for assessment purposes.
 - MaroonLink is not a website; it is a tool that can be used for tracking events and participants at events.
 - Each department has a page, as well as student organizations. You must login using your Single Sign-On credentials.
 - The goal with students moving forward is to Connect, Engage, and Lead!
 - There are several times and reasons to MaroonLink:
 - Events (track attendance, RSVP for pre-test assessment, and post program or activity assessment)
 - Organization Form (data collection with a UIN, uploading documents per person, archived for use by department later on)
 - MaroonLink Administrative Form (data collection of those without CAS login), routing function for approval if necessary)
 - Elections, Polls, or Surveys (quick information gathering or submission anonymity)
 - If events are marked, individuals can see a co-curricular transcript of all their involvements (events attended, groups, etc.)

2. A-Team Reflection:

- How do you increase your assessment efforts without increasing your workload? How do you help staff in your department do this?
 - Have a few writers in WEAVEonline and make the collection process from staff as easy as possible.
 - Create professional development opportunities within the department for staff who are interested learn about assessment.
 - Have some assessment projects done in a rotation (such as every 2 or 3 years)
 - Focus on function assessment to gather data that is meaningful and can be used.
 - Utilize Student Life Studies.
 - Review tools to ensure we are gathering meaning information.

3. Department Presentations:

- Jennifer Boyle with Student Activities presented about their staff assessment utilizing SOAR at their staff retreat last May.
- Qualitative data was collected during a department retreat and was facilitated by SOAR expert. Information was gathered in a variety of methods throughout the day including reflections, interviews, group conversation, visual story telling etc.

- The focus of the questions were to look at the department to understand where they are now and where they could go in the future. Information will be used as a starting point for their CPR self study in 2017.

4. Discussion:

- Mission, Goals, Outcomes, Measures, and Targets are due December 16. If you are not making major changes, this might be as simple as hitting the “magic button.”
- If you have things that rolled forward that should not have, please let SLS know also by December 16. It is helpful if you type in “delete” in front of the condensed description so we are sure we have the correct items.
- This is also a good time to reorder things if you had things that you did not carry forward to this cycle.
- Student Life Studies will begin reviewing all assessment plans next week and will send feedback back to departments by (if not before) January 6, 2017.
- Please talk with SLS if you have questions or concerns

5. Announcements:

- New reports have been posted on SLS website.
- Upcoming assessment projects with departments, division, or campus – there will be several larger assessment projects in the spring to consider when planning assessment projects.

6. Department Takeaways:

- What were the takeaways for you that you’ll take back to your department?
 - Get in and play with MaroonLink and try various features.
 - Add delete in front of items to have removed from this year’s cycle in WEAVEonline.

7. Next Meeting:

- The next meeting will be January 9
 - Department presentation by University Center and Residence Life
 - A-Team Reflection will be “Share some assessment “bloopers” that have happened to you or within your department.”