



Department of Student Life Studies 2000-2010 Grant Proposal Application

Purpose

The purpose of the Student Life Studies grant is to provide economic assistance to departments within the Division of Student Affairs in areas such as assessment, student learning, or organizational development. Student Life Studies will provide \$20,000 per year over the next five years.

Application Process

Departments are encouraged to apply for the grants early. Awards will be determined on a rolling review process.

The review committee requires applicants to submit a 3-5 page proposal that includes the following:

- A. An executive summary of the proposal including the specific grant amount requested.
- B. Purpose of the project for which funding is requested.
- C. Plan to address the purpose.
- D. Anticipated results, including learning or programmatic outcomes, and assessment plan (How will outcomes be measured? What assessment strategies will be employed?)
- E. How the project will make a contribution to Texas A&M University, the Division of Student Affairs, the department, or current students?
- F. Anticipated time frame for completion of project.
- G. Budget (itemized) for the project, including any dependence on matching funds and evidence of funds already secured.
- H. Requestor information (e.g., name of organization, department, or individuals; and contact information—phone, address, and email—for at least one primary contact).

Grant applications and questions should be submitted to:

Dr. Darby M. Roberts

Department of Student Life Studies

C321 Cain Hall, Mail Stop 1254

(979) 862-5624

(979) 862-5640

darby@tamu.edu

Additional information may be requested to fully understand the grant. Relevant appendices may be included. The review committee will accept and review proposals throughout the year and will respond to every proposal. The decisions of the review committee are final.

Eligibility

The Student Life Studies competitive grant process is open to departments in the Division of Student Affairs.

Funding Priorities/Suggestions

The competitive grant review committee will give greater consideration to proposals that substantially contribute to the priorities related to assessment or development of student learning, academic integration, or staff development for organizational improvement/effectiveness that will ultimately benefit students at Texas A&M.

Suggestions include, but are not limited to:

- Travel to assessment related conferences (the NASPA Assessment Conference, IUPUI Assessment Workshop, the Annual Texas A&M Assessment Conference, etc.)
- Assessing student learning and development outside the classroom using a national assessment instrument
- Training for assessment or program implementation
- Academic/Student Affairs integration programs to provide evidence of student learning
- Travel to professional conferences where assessment is not the only topic, but there are numerous sessions related to assessment topics or assessment of programs and/or student learning
- Presenting at a conference about a program/service where assessment is a major component of the presentation
- Developing new programs that provide services directly to students
- Organizational Development/Training to staff to ultimately provide better services to students
- Implementing a portion of the departmental assessment plan
- Technology that would improve data gathering or assessment processes

Limitations and Expectations

- A. The maximum amount awarded to any grant will not exceed \$3,000, unless otherwise approved by special action of the review committee. Awarding of grants will be based on merits of proposals, financial need, and availability of funds.
- B. Although there is no deadline for proposals, awards will be made on a rolling basis until resources are exhausted.
- C. Projects must be completed within one year of initiation, unless otherwise approved by special action of the review committee.
- D. The funded recipient is obligated to give due credit to the Department of Student Life Studies grant program in any written materials related to the project (i.e. advertisements, presentations, publications, event programs or brochures, etc.)
- E. Upon completion of the project, the funded recipient is obligated to forward to the Department of Student Life Studies a summary of the project including an evaluation of the results obtained and assessment methods used. The summary may be used by the Department of Student Life Studies in future publications and/or promotional materials.